



AMERICAN EMBASYY, LUSAKA

TO	:	SALES MANAGER	
FROM	:	CONTRACTING OFFICER/	Procurement Agent
Date	:	11/26/2012	Number of Pages - 2 (Inclusive of Title page)

ENQUIRY NUMBER : **PR2175311.**

CLOSING DATE: 11/29/ 2012 TIME: 5:00PM

Please quote for supply and delivery of the items on the attached list. In addition, please note of the following **terms** of quotation:

1. **Prices** must be **firm** and **net delivered** to US Embassy Lusaka, Ibex Hill Rd, Stand 694 Lot 100 Lusaka Zambia for Non US Vendors.
2. **Validity** of quotations must be **stated**.
3. **VAT** where applicable, **Must** be indicated **seperately**.
4. **Please submit your quotation in a sealed envelope marked Contracting Officer at the above stated address**, On 11/29/2012 before 5.00PM Closing Hours.
5. All quotations must be clearly marked with **RFQ Number/s**.
6. **Payment term preferred 30 days, in case you would like any deviation please mention in your offer.**
7. **Late quotations** will **not** be considered.
8. Please provide specifications in a separate attachment for our verification.
9. The Government may elect to award a single order contract or to award multiple delivery order contracts for the same or similar supplies or services to two or more sources under this solicitation as per FAR: 52.216-27 SINGLE OR MULTIPLE AWARDS (OCT 1995)

Your co-operation will be appreciated.

Approved by:

Address: Subdivision 694/Stand 100, Ibex Hill Road, Kabulonga, Lusaka
TELEPHONES: - +260-21-357000; FACSIMILE: +260-211-357224.
Email: MusondaC@state.gov / Lusaka-Procurement@state.gov

ENQUIRY NUMBER: PR2175311.

Sr.no		Description Of Goods		Qty	UOM	Unit Price (USD /ZMK)	Remark / Deviations
1		Motor vehicles insurance		98			
2							
3							
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